

# NORTH CAROLINA PHI BETA LAMBDA THE LEGACY LEADERSHIP AWARD (TLA)

In honor of "Outstanding Local Adviser Award" recipients who  
at their retirement or passing had given 20 or more years of service to NCPBL

Ms. Sandra Boyd, Isothermal Community College  
 Dr. Kathie Doole, Asheville-Buncombe Technical Community College  
 Mr. Terry Lowrance, Durham Technical Community College and State Adviser  
 Mr. Dwain Perry, Haywood Community College  
 Dr. Connie Porter, Southeastern Community College  
 Dr. Robert Simmons, Lenoir-Rhyne College and State Adviser  
 Ms. Kathy Toler, Asheville-Buncombe Technical Community College



**MAIL TO BE RECEIVED BY MARCH 9, 2018**

**DAN HAZLETT, NCPBL STATE ADVISER**

**STANLY COMMUNITY COLLEGE, 141 COLLEGE DRIVE, ALBEMARLE, NC 28001**

**BY SIGNING THIS FORM, WE DECLARE THAT OUR CHAPTER HAS  
ETHICALLY FULFILLED THE REQUIREMENTS FOR  
THE LEGACY LEADERSHIP AWARD.**

**CHAPTER NAME:**

**CHAPTER PRESIDENT  
SIGNATURE:**

**CHAPTER ADVISER  
SIGNATURE:**

**SPECIAL "SALUTE" FROM THE NCPBL PD-F!  
THE NCPBL PROFESSIONAL DIVISION-FOUNDATION, INC., WILL HONOR  
TLA CHAPTER PRESIDENTS WITH REGISTRATION SCHOLARSHIPS TO THE  
2018 STATE LEADERSHIP CONFERENCE!**

## **North Carolina Phi Beta Lambda 2017-2018 The Legacy Leadership Award (TLLA)**

The Legacy Leadership Award (TLLA) recognizes outstanding local chapters that have actively participated in Phi Beta Lambda state and national programs and conferences. The award began as the “Blue Ribbon Chapter Award” and was re-named in memory of Mr. Terry Lowrance, NCPBL State Adviser 1979-2003. It now honors the legacy of the NCPBL and National “Outstanding Chapter Adviser” recipients who at retiring or passing had given 20 or more years of service to our organization. That list of advisers is on the TLLA cover page and will be updated as appropriate.

A chapter must complete ANY 20 of the 40 items listed. Activities that can be completed at any time are at the beginning of the list, followed by those that are date or deadline specific.

All chapters are eligible for the award, and the goal of the State Executive Council is that every chapter will receive TLLA recognition at the State Leadership Conference. Because it highlights the purposes of PBL and the yearly goals of the NCPBL State Executive Committee, the listing of TLLA activities can be used to generate a chapter’s program of work for the year.

Activities submitted must have been done in the year from the 2017 SLC through the deadline for submitting TLLA forms for the 2018 SLC. This entry form is in the NCPBL Handbook on the website and must be used to be considered for the award. The documentation needed to count an item is listed in parentheses following the activity. You MUST check the box of the 20 items you are choosing and then provide any information requested. More than 20 items may be submitted as “insurance!” The State Awards Committee will verify items based on state/national records.

An activity may be used for only one item on the list. In other words, an activity used for the Adviser Appreciation Day item may not also be used for the PBL Week item. Note that rule especially as you complete activities for the community service, leadership, visibility, March of Dimes, etc., projects.

The information must be typed into the form, not hand written, other than signatures. Do not insert graphics/clip art or additional items. Staple the pages of the form. Be sure that the adviser and president have signed the cover page. Faxed or emailed copies will not be accepted. Mail to be RECEIVED by the deadline listed on the NCPBL Calendar and front of this document.

A historical list of chapters that have received this award is included in the State Handbook. Hopefully, your chapter will continue its on-going recognition or will make this the year that you are honored for the first time. Chapters receive a certificate at the State Leadership Conference and all SLC delegates of recognized chapters receive TLLA ribbons for their name badges.

### **NCPBL “Gold Star Chapter” Recognition**

**Presented at FLDC to the chapters that complete these six beginning-of-year goals**

- 1 – Attend a Kick-Off (September 21)**
- 2- Have minimum of ten paid members entered in national database by October 20**
- 3 – Submit chapter contact information for advisers and president to Historian by October 20**
- 4 – Register delegates for Fall Leadership Development Conference (October 27)**
- 5 – Make a \$35 donation to the NC PBL PD-F General Fund by October 27**
- 6 – Have minimum of five PD-F members entered in the national database by October 20**

**Additional Instructions:** If selecting an item for use on the TLLA put an "X" in the Dark Cyan box under that item number. Type responses in white box below item.

<b>YEAR-ROUND ACTIVITIES</b>	
1.	<b>Have article printed in local or campus newspaper.</b> <i>(list newspaper name, date published, and page number on which article appeared)</i>
<input type="checkbox"/>	
2.	<b>Involve a (non-adviser) Professional Division-Foundation member in a chapter activity.</b> <i>(describe; max 50 words)</i>
<input type="checkbox"/>	
3.	<b>Have at least five (5) members to participate in a school or campus project.</b> <i>(describe; max 50 words)</i>
<input type="checkbox"/>	
4.	<b>Recruit an SLC event sponsor (form and details in State Handbook and on PD-F website). A sponsorship is for a three-year period and this may be used for TLLA credit each of those three years.</b> <i>(list event, sponsor, and years covered)</i>
<input type="checkbox"/>	
<b>*CANNOT use the same activity for #5 - #11.</b> <b>In counting the maximum 50 words, small words like "a" and "the" count as a word.</b>	
5.	<b>Attend a Future Business Leaders of America activity or meeting.</b> <i>(*describe; max 50 words)</i>
<input type="checkbox"/>	
6.	<b>Complete a Public Visibility Activity (speak at community meeting, organize booth on campus, anything that builds community or campus awareness of PBL) (*describe; max 50 words)</b>
<input type="checkbox"/>	
7.	<b>Organize a Leadership Development Activity for members or students on campus.</b> <i>(*describe; max 50 words)</i>
<input type="checkbox"/>	
8.	<b>Organize a Career Development Activity</b> <i>(*describe; max 50 words)</i>
<input type="checkbox"/>	
9.	<b>Conduct a March of Dimes Fundraising Activity or contribute to the March of Dimes.</b> <i>(*describe; max 50 words)</i>
<input type="checkbox"/>	
10.	<b>Conduct a Community Service Activity (must provide a service beyond campus)</b> <i>(*describe; max 50 words)</i>
<input type="checkbox"/>	
11.	<b>Participate in a service or social activity (not a conference) that involves members from other PBL or FBLA chapters</b> <i>(*describe; max 50 words)</i>
<input type="checkbox"/>	
<b>APRIL 2017</b>	
12.	<b>Attend the 2017 State Leadership Conference (SLC) in Charlotte.</b> <i>(list attendee names, up to five max.; separate names with a comma)</i>
<input type="checkbox"/>	

13. **Have a chapter member/adviser serving as a State Officer or State Committee Member (2017-18).**  
*(enter member's name and office)*

**JUNE 2017**

14. **Attend the 2017 National Leadership Conference (NLC) in Anaheim**  
*(list attendee names, up to five max.; separate names with a comma)*

15. **Attend the 2017 Institute for Leaders (IFL) in Anaheim**  
*(list attendee names, up to five max.; separate names with a comma)*

**AUGUST-SEPTEMBER 2017**

16. **Conduct a planning session, including developing a Chapter Program of Work, for newly elected local chapter officers.**  
*(describe activity; max 50 words)*

17. **Attend a Fall Kick-Off – September 21, 2017**  
*(list location and name of one attendee)*

**OCTOBER 2017**

18. **Submit and pay initial membership Dues Reporting by October 20 deadline.**  
*(committee will verify with state records)*

*(Place X in box to left ONLY; no response needed here.)*

19. **Submit Chapter Contact Information for Adviser(s) and President to State Historian and Communications Director by October 20.**  
*(Enter date email sent here; committee will verify with Communications Director).*

20. **Submit a member's application for The NCPBL Professional Division-Foundation, Inc., Scholarship by October 23.** *(List applicant. Can only be used by qualifying chapters making a \$35+ contribution to scholarship fund in previous year.)*

21. **Submit a pin design for the SLC commemorative pin – details in State Handbook and FLDC Guide; send to PD-F Board Member Kevin Davio by October 31. (kevin.davio@ncpblpdfoundation.org).**  
*(committee will verify with state records)*

*(Place X in box to left ONLY; no response needed here.)*

**NOVEMBER-DECEMBER 2017**

22. **Attend the 2017 Fall Leadership Development Conference (FLDC) in Greensboro, NC—November 3-4**  
*(list attendee names, up to five max.; separate names with a comma)*

23. **Participate in "Put Hunger Out of Business" Project (collection of food November 5-18 and submission of PowerPoint presentation December 1)** *(committee will verify with PD-F)*

*(Place X in box to left ONLY; no response needed here.)*

24. **Display a Recruitment Booth at FLDC—November 3-4**  
*(committee will verify with state records)*

*(Place X in box to left ONLY; no response needed here.)*

25.	<b>Enter a “Non-Trivia” team at FLDC—November 3-4</b> <i>(committee will verify with state records)</i>
<input type="checkbox"/>	<i>(Place X in box to left ONLY; no response needed here.)</i>
26.	<b>Conduct an activity (program, publicity, display, etc.) to build awareness of the American Enterprise System in conjunction with American Enterprise Day on November 15.</b> <i>(describe; max 50 words)</i>
<input type="checkbox"/>	
27.	<b>Submit at least one article by November 15 to the Historian for the NCPBL Web site. (Chapters are encouraged to also submit the article to the National Center for use in national PBL publications.)</b> <i>(committee will verify with Communications Director)</i>
<input type="checkbox"/>	<i>(Place X in box to left ONLY; no response needed here.)</i>
28.	<b>Attend a National Fall Leadership Conference (NFLC).</b> <i>(list NFLC location and attendee names, up to five max.; separate names with a comma)</i>
<input type="checkbox"/>	
<b>FEBRUARY 2018</b>	
29	<b>Organize an FBLA-PBL Week Activity—February 4-10 (any campus or community project or program that celebrates the goals and history of PBL)</b> <i>(describe; max 50 words)</i>
<input type="checkbox"/>	
30	<b>Hold an Adviser Appreciation Day Activity on February 7 (any chapter activity, gift, etc., that shows the chapter’s thanks for the contributions of its advisers)</b> <i>(describe; max 50 words)</i>
<input type="checkbox"/>	
<b>MARCH 2017</b>	
31.	<b>Submit a NC Business Person of the Year Entry by receipt deadline of March 2.</b> <i>(enter name submitted)</i>
<input type="checkbox"/>	
32.	<b>Contribute \$35 or more to The NCPBL Foundation, Inc.—Scholarship Fund by March 9 receipt deadline. (Send check to NCPBL PD-F Board Treasurer Melissa Coffey, 241 Heritage Place, Mooresville, NC 28115</b> <i>(committee will verify with state PD-F Board treasurer)</i>
<input type="checkbox"/>	<i>(Place X in box to left ONLY; no response needed here.)</i>
33.	<b>Make \$35 or more contribution to the NCPBL Professional Division-Foundation, Inc., General Operating Fund by March 9 receipt deadline. (Send check to NCPBL PD-F Board Treasurer Melissa Coffey, 241 Heritage Place, Mooresville, NC 28115</b> <i>(committee will verify with state PD-F Board treasurer).</i>
<input type="checkbox"/>	<i>(Place X in box to left ONLY; no response needed here.)</i>
34.	<b>Submit at least one second semester news article to the Historian and Communications Director for the NCPBL state Web site prior to March 1</b> <i>(committee will verify with Communications Director)</i>
<input type="checkbox"/>	<i>(Place X in box to left ONLY; no response needed here.)</i>
35.	<b>Have member(s) submit applications for the Career and Membership Achievement Program by March 1 receipt deadline. (CMAP)</b> <i>(list members’ name; up to five max.; separate names with a comma, and will be verified with national records)</i>
<input type="checkbox"/>	
36.	<b>Submit Gold Seal Chapter Entry by March 9 receipt deadline.</b> <i>(committee will verify with state records)</i>
<input type="checkbox"/>	<i>(Place X in box to left ONLY; no response needed here.)</i>

37	<p><b>Have a minimum of five (5) Professional Division members affiliated with your chapter, new or renewed, by the SLC awards recognition date of March 9. This MUST include at least one chapter-adviser.</b>  <i>Dues paid at <a href="http://www.fbla-pbl.org">www.fbla-pbl.org</a>, the national PBL membership reporting site, by this date. Can check off this one and #38 if you have 10 or more PD members for the year. (committee will verify with PD-F records)</i></p>
<input type="checkbox"/>	<p><i>(Place X in box to left ONLY; no response needed here.)</i></p>
38.	<p><b>Have a minimum of ten (10) Professional Division members affiliated with your chapter, new or renewed, by the SLC awards recognition date of March 9. This MUST include all advisers listed in the chapter's database on the national website.</b>  <i>(See instructions on #37)</i></p>
<input type="checkbox"/>	<p><i>(Place X in box to left ONLY; no response needed here.)</i></p>
39.	<p><b>Obtain Membership Achievement Award by maintaining or increasing membership by March 9 receipt deadline. (committee will verify with state records)</b></p>
<input type="checkbox"/>	<p><i>(Place X in box to left ONLY; no response needed here.)</i></p>
40.	<p><b>Assist with Chartering or reactivating another local chapter by the March 9 receipt deadline.</b>  <i>(enter name of chapter assisted)</i></p>
<input type="checkbox"/>	