

**North Carolina Phi Beta Lambda
State Executive Council Meeting – August 27, 2011**

The North Carolina Phi Beta Lambda (NCPBL) State Executive Council met on Saturday, August 27, 2011. President Sam Miller called the meeting to order at 8:00 a.m. A quorum was present. Jessica Burnette was asked by President Miller to record minutes of the meeting.

Attending:

Mr. Sam Miller, President	Ms. Robin Listerman, President's Adviser
Mr. Hank Cox, Historian	Mr. Chad Nichols, Professional Division Vice President
Ms. Neili Eggert, Western Region VP	Ms. Susan Stinson, Publications Dir., WRVP's Adviser
Mr. Erik Ramsey, Eastern Region VP	Mr. Michael Everett, ERVP's Adviser
Ms. Jessica Burnette, Central Region VP	Mr. Dan Hazlett, State Adviser, CRVP's Adviser
Ms. Kathy Toler, Leadership Dev. Director	Ms. Michele Parrish, Professional Division Sec./Treas.
Mr. Kenneth Kleiner, Chapter Dev. Director	Mr. Michael Coffey, Professional Division President
Dr. Kathie Doole, Awards Program Director	Ms. Roberta McDonald, Professional Division Director

Erik Ramsey moved to dispense with the reading of the minutes. The motion was seconded and passed. There were two changes in wording made in the draft copy of the minutes. The seventh paragraph was changed to read "Reimbursement forms for the 2011-2012 officers will be distributed by email following the National Leadership Conference." The thirteenth paragraph was changed to read "The Foundation will continue to sponsor the Scholarship program and the pin design competition and the Professional Division will sponsor the Annual Non-Trivia Contest at the Fall Leadership Development Conference." Ms. Toler moved to approve the minutes with these changes. The motion was seconded and passed.

Mr. Hazlett reported that the national Adviser Wall of Fame nominations for Ms. Scott and Ms. Boyd had been completed and submitted to the national office.

Mr. Hazlett distributed copies of the 2011-12 budget adopted at the June meeting and a financial review of expenditures since the June meeting. The Council was reminded of the importance of appropriate receipts for expenditures to be reimbursed, particularly to have a dated receipt, to have a receipt with only PBL-related expenses listed, and not to include any alcoholic beverages included on receipts.

The 2010-2011 yearly financial report was distributed. Mr. Hazlett moved to appoint Rowan-Cabarrus Community College Advisers Martha Cranford and Sandra Horne and Professional Division member Meredith-Leigh Craig as the Financial Review Committee for the 2010-11 records. The motion was seconded and passed.

Mr. Hazlett moved that the Council allocate up to \$50 (budgeted as a miscellaneous item) to purchase a plant for former state PBL Adviser Bob Simmons, who is in the hospital with serious health issues. The motion was seconded and passed.

It was reported that ECPI College of Technology, Greensboro, was the first chapter to submit membership dues (16) for the 2011-12 year. Membership awards for FLDC and NFLC will be based on members listed in the national membership database as of midnight October 20.

President Miller reviewed NCPBL's participation in the 2011 National Leadership Conference in Orlando. Dr. Doole noted the number of awards received by state participants. Mr. Hazlett requested that special mention be made

in the minutes of the work done by NC advisers coordinating and directing competitive events at NLC. The Council agreed to this.

Mr. Coffey commented on NCPBL's First Place PD membership award at NLC and reported on the Professional Division activities planned for FLDC, and Ms. Parrish distributed the PD financial report. Ms. McDonald reported that work had done over the summer on the potential merger of the Professional Division and the Foundation.

Mr. Nichols announced that the Foundation would again be sponsoring both the Adopt a Student Campaign and the commemorative pin contest at FLDC but with some changes in the guidelines in regards to the pin designs.

Ms. Stinson moved to approve the 2011-12 State Handbook including the calendar and officer candidate guide as reviewed and discussed during the Friday evening work session. The motion was seconded by Erik Ramsey and passed.

The Council agreed that the regional Facebook sites would be closed and consolidated as part of the state site at the conclusion of the September 22 Kick-Offs.

Dr. Doole reviewed national changes in the PBL Awards Program for 2012 events. Dr. Doole moved that the state competitive event guidelines be changed to read that a member be allowed to enter an event additional times as long as he has not been listed as a state entry in national competition, with the exception of team events that national guidelines list limitations on repeat members. The motion was seconded by Hank Cox and passed.

Ms. Toler reported that regional vice presidents would be contacting the chapters at Barton College, Randolph Community College, and Mitchell Community College to host the September 22 Kick-Offs and Rowan-Cabarrus Community College, Wayne Community College, and, pending reactivation, Lenoir-Rhyne College for the February Tip-Offs.

Ms. Toler moved that registration for the November 11-12 Fall Leadership Development Conference be \$20. The motion was seconded by Erik Ramsey and seconded. Mr. Everett moved that the FLDC registration be waived for first-year advisers and the chapter president or representative of chapters chartered or reactivated before FLDC. The motion was seconded and passed.

Mr. Kleiner moved that the 2012 FLDC be held in conjunction with the National Fall Leadership Conference being held in Charlotte, with the FLDC program beginning Thursday evening and concluding at noon Friday. The motion was seconded and passed.

Mr. Kleiner moved that the meeting be adjourned. The motion was seconded and passed. The next meeting will be January 14.

Respectfully submitted,

Jessica Burnette
Secretary Pro Tem

Approved: January 14, 2012