

***North Carolina Phi Beta Lambda
January 27, 2007 Executive Council Meeting Minutes (Draft)
Johnson & Wales University, Charlotte, North Carolina***

The North Carolina Phi Beta Lambda State Executive Council met on Saturday, January 27, 2007, at Johnson & Wales University, Charlotte. There was a quorum present.

Attending:

Clarence Goode, President

Melinda Robinson, Central Region Vice President

Sarah Espinosa, Eastern Region Vice President

Nick Dyson, Secretary-Treasurer

Kevin Davio, Historian

Dan Hazlett, State Adviser/President's Adviser

Kenneth Kleiner, Publications Director/ERVP's Adviser

Susan Stinson, Leadership Development Director

Kathie Doole, State Awards Program Director

Eric McGarvey, Professional Division President

Amethia Clay, Professional Division Secretary-Treasurer

Kathy Toler, Historian's Adviser

Robbie McDonald, Coordinator of PD, Foundation, and Financial Development

Carolyn Laudati, NCPBL, Inc., Foundation President

Call to Order/Minutes

President Clarence Goode called the meeting to order at 9:00 a.m. A motion was made by Kathy Toler to dispense with the reading of the minutes from the August 26 meeting and approve them as they were distributed. There was a second and the motion passed.

Officer Resignations, Appointment

Nick Dyson reviewed the announcements of the resignations of Historian Jason Grey and Western Region Vice President Carl Conley, who did not return to their respective schools winter terms. By e-mail vote prior to the SEC meeting, the Council appointed Kevin Davio from Asheville-Buncombe Technical Community College as historian. Based on a recommendation of the State Committee presented by Mr. Hazlett, the Council voted not to fill the WRVP position since it was so close to the election of new state officers. Kevin will preside and Clarence will participate in the Western Region "Tip-Off."

Financial Report

The financial report was reviewed. No official word had been received from the State Chair concerning the audit.

Membership Report

Chapter membership was reviewed. A committee comprised of Ms. McDonald, Mr. McGarvey, and Mr. Hazlett was appointed to contact Johnson & Wales University, Barton College, and UNC-Charlotte concerning membership numbers and activating.

Mr. Kleiner reported on the Virtual Chapter; there were three members in 2006-2007 and five currently.

Professional Division Report

Eric and Amethia reported on activities of the Professional Division, including the PD Summit held in connection with the 2006 FLDC and the ambassador program scheduled for the upcoming SLC.

Website, Newsletter Discussion

There was discussion on updating and redesigning the website. Kevin will complete the winter newsletter edition for distribution at the “Tip-Offs.”

Foundation Report

Robbie and Carolyn reported on the work of the Foundation and reviewed the sponsors that had been obtained for the SLC events. The Professional Division and Foundation are working together on a Career Expo for SLC. A drawing for reimbursement of NFLC registration was held (one from each region); the recipients drawn were Rachel Loescher (Western Carolina University), James Henderson (Johnson & Wales), and Paola Marte (Barton College). Ms. McDonald will contact the advisers of those chapters, and checks will be presented during the Tip-Offs.

“Tip-Offs”

Ms. Stinson and the regional vice presidents discussed the “Tip-Off” programs. Sarah Espinosa moved to allocate \$300 for “Tip-Off” refreshments. The motion was seconded and passed. Meetings are scheduled for February 8 at Winston-Salem State University, Isothermal Community College, and Fayetteville State University.

NC PBL Fall Leadership Development Conference

The Council expressed appreciation to Mitchell Community College for hosting the 2006 FLDC. Ms. Stinson is preparing a report and list of award winners for the newsletter.

National Fall Leadership Development Conference

Clarence reported on the 2006 NFLC participation by NC PBL'ers. There were 21 attendees representing Barton College, Johnson & Wales University, Stanly Community College, Sampson Community College, Fayetteville Technical Community College, and Western Carolina University in Jacksonville. Also attending were three PD members. Clarence, Melinda, and Sarah led a workshop on business etiquette for both PBL and FBLA participants. Mr. Hazlett led workshops on job interviewing and parliamentary procedures. Mr. McGarvey led workshops on _____.

There were five representatives from Johnson & Wales at the Milwaukee NFLC. Mr. Hazlett directed the PBL programs for the Milwaukee and Denver NFLCs. At the Jacksonville NFLC, NCPBL received the award for the largest state PD membership and the local chapter with the largest PD membership (NC Central University).

National State Leadership Summit

Mr. Hazlett, Mr. Kleiner, and Ms. Stinson reported on the 2007 State Leadership Summit held January 6-7 in Reston, Virginia.

“Pay It Forward”

Melinda discussed the “Pay It Forward” project conducted by the state officers.

National Officer Candidate Endorsement By-law Amendment

Melinda Robinson moved that the following by-laws amendment concerning endorsement of candidates for national PBL office be brought before the SLC voting delegates with the positive recommendation of the Council. The motion was seconded and passed.

Article 7, Section 8

A candidate for a PBL national office must be endorsed by the State Executive Council prior to submitting nomination materials. Members wishing to be endorsed must submit to the State Adviser a letter of interest including qualifications, platform and campaign basics, and education plans for the next year; a transcript; and a letter of recommendation from their chapter adviser. The Council will review completed applications and make a decision on endorsing and making the nomination. Candidates will be assisted throughout the campaign by the Council.

State Goals

A review of the state goals was done. There was specific discussion on activities Council members had done in coordination with FBLA chapters.

Awards Program Director

Mr. Hazlett recommended the appointment of Dr. Kathie Doole from Asheville-Buncombe Technical Community College as State Awards Program Director for the completion of the 2006-2008 director term. The motion was seconded and passed.

State Leadership Conference Items

A review of the State Leadership Conference Program was done by Mr. Hazlett and Dr. Doole. Mr. Hazlett moved that the Council ask Dr. Bob Simmons to install the state officers and that the conference be dedicated to him in recognition of his retirement. Dr. Simmons has served as a local PBL adviser for over 40 years, including 31 at Lenoir-Rhyne College; he also served as state adviser. The motion was seconded and passed.

Dr. Doole reported that Walter Martin (Lenoir CC), Sonya McCoy (Mt. Olive College), Leanne Ruff (Blue Ridge CC), Sandra Boyd (Isothermal CC) had agreed to serve on the Awards Program Committee. Connie Porter (Southeastern CC) will not be able to serve, and PD Member Martha Cranford (Stanly CC instructor) will be asked to serve.

Ms. McDonald discussed possible gifts for judges and event administrators. Luggage tags received the most positive response, and Ms. McDonald was asked to order those through Concord Specialties and PD/Foundation member Mike Coffey.

Ms. McDonald and Ms. Laudati discussed judges. The Judges Committee (the two of them, plus John Webb and Mr. Hazlett) had met earlier in January to work on judges.

Clarence announced that National President Ryan Paul had accepted an invitation from NCPBL to attend the State Leadership Conference.

FBLA-PBL Week, Adviser Recognition Day

An e-mail reminding chapters of FBLA-PBL Week and Adviser Recognition Day will be sent by Clarence.

State Annual Business Report Preparation By-law Amendment

Discussion was held on completing the state annual business report. Ms. Stinson moved that the following by-laws amendment be presented to the SLC voting delegates. The motion was seconded and passed.

Article VIII, Section 1

It shall be the duty of the outgoing President to oversee and ensure the delivery of the annual business report for the state chapter with the outgoing state officer team.

(The current by-law lists this as the duty of the president only.)

Up-coming Conferences

Ms. Stinson reminded the Council that the 2007 FLDC would be in the Eastern Region. The closest NFLC to NC will be Birmingham. The 2008 SLC location is the North Raleigh Hilton.

Blazer Distribution

Foundation representatives distributed the official PBL blazers purchased for the state officers. Two sets of ties and scarves were contributed by Belk-SouthPark, through contact with former state officer Mark Burleson.

Adjournment

Melinda Robinson moved to adjourn the meeting; the motion was seconded and passed.

Nick Dyson, Secretary-Treasurer (DH)