

**North Carolina Phi Beta Lambda  
August 26, 2006 Executive Council Meeting Minutes  
Mitchell Community College, Statesville, North Carolina**

The North Carolina Phi Beta Lambda State Executive Council met on Saturday, August 25, 2006, at Mitchell Community College, Statesville, North Carolina. There was a quorum present.

**Attending:**

Clarence Goode, President  
Carl Conley, Western Region Vice President  
Melinda Robinson, Central Region Vice President  
Sarah Espinosa, Eastern Region Vice President  
Nick Dyson, Secretary-Treasurer  
Jason Grey, Historian  
Mr. Dan Hazlett, State Adviser/President's Adviser  
Mr. Kenneth Kleiner, Publications Director  
Ms. Susan Stinson, Leadership Development Director  
Mr. Eric McGarvey, Professional Division President  
Ms. Amethia Clay, Professional Division Secretary-Treasurer  
Ms. Jana Hosmer, Western Region Vice President's Adviser  
Mr. Eric Gamble, Central Region Vice President's Adviser  
Ms. Kathy Toler, Historian's Adviser  
Dr. Kathie Doole, State Awards Program Committee Chair  
Ms. Robbie McDonald, Financial Development, PD, and Foundation Coordinator

**Call to Order/Minutes**

President Clarence Goode called the meeting to order at 9:00 a.m. A motion was made by Eric McGarvey to dispense with the reading of the minutes from the June 2006 meeting and approve them as they were distributed. There was a second and the motion passed.

**Correspondence**

Mr. Walter Martin submitted a letter to the Council regretfully resigning as Chapter Development Director, due to changes in his job responsibilities. Mr. Martin sent the Council his best wishes and noted that he would continue serving as an adviser at Lenoir Community College.

A copy of the letter sent from Mr. Hazlett and Mr. Goode to Khristy Miller regarding her concerns following the State Leadership Conference was distributed.

Correspondence to advisers listing dates, changes in state leadership, etc., was sent during July and August by both the state president and the state adviser.

**Financial Report**

Mr. Hazlett noted that the financial records and accompanying information are still with the auditors in Raleigh.

**Chapter Status/Recruitment**

The regional vice presidents reported on their plans for chapter recruitment. Potential chapters will be invited to the "Kick-Offs." Ms. Toler suggested that the vice presidents maintain spreadsheets for tracking progress with potential chapters. Ms. Toler also suggested the possibility of a committee for organizing information on recruiting as well as developing mentor advisers for new chapters.

## **Kick-Offs**

Regional “Kick-Offs” are planned at Blue Ridge Community College, Fayetteville Technical Community College, and North Carolina Central University. Mr. Hazlett will prepare the information to be presented and contact presenters, and each regional vice president will personalize the get-acquainted, refreshments, PBL information, and other activities.

## **Newsletter**

Historian Jason Gray proposed using heavier paper on the newsletter, and the Council agreed. Arrangements have been made with Awana Printers in Asheville to do 1,200 copies with color for approximately \$500. Updating suggestions on the state website were made.

## **“Pay It Forward”**

Central Region Vice President Melinda Robinson presented additional information on the State Officer Challenge “Pay It Forward” proposal discussed at the June Council meeting. Following discussion, Ms. Toler moved to approve the materials. Ms. Stinson and Ms. Toler agreed to work with Ms. Robinson to finalize the materials for distribution at the “Kick-Offs” and the Fall Leadership Development Conference.

## **Professional Division Report**

Professional Division President Eric McGarvey reported that Secretary-Treasurer Callen King had resigned as a result of a new job and that the Professional Division Executive Committee had appointed Ms. Amethia Clay to fulfill those responsibilities.

Professional Division Secretary-Treasurer Amethia Clay reported that renewal letters were sent out August 1 and that the financial records for the Professional Division are also with the auditor. The unreconciled balance as of July 1 was \$3,529.16; \$168.60 has been spent on obtaining a post office box and printing, making the balance \$3,360.56.

Mr. McGarvey noted that the Professional Division goals had been finalized and would be given to Mr. Kleiner to be placed in the State Handbook. Mr. McGarvey and Ms. Clay also reported on plans the first Professional Division Summit, scheduled in conjunction with the Fall Leadership Development Conference. The Professional Division will sponsor the NC PBL “NON-Trivia” contest at FLDC.

## **NC PBL Foundation Update**

Ms. Clay, who also serves as secretary-treasurer of The NCPBL Foundation, Inc., reported that the Foundation met June 9 in Durham. The Foundation will again sponsor the Foundation Chapter Challenge activity of collecting MVP card numbers to generate quarterly contributions from Food Lion. Chapter Challenge awards will be presented at FLDC with registration reimbursements given to the chapters submitting the three largest lists of card numbers.

The Foundation Board of Directors will meet September 16 at Stanly Community College. Representatives of the Foundation will present the NCPBL Scholarship money at the FLDC.

Appreciation was expressed to the Foundation for reimbursing state officers the registration amount for the Institute for Leaders program held prior to the Nashville National Leadership Conference in June.

## **Unfinished Business**

Central Region Vice President Melinda Robinson read a draft for a By-laws amendment on the process for State Executive Council approval of national officer candidates. After discussion, Ms. Toler moved that Ms. Robinson and Mr. Hazlett finalize the wording of the amendment for approval at the winter Executive Council meeting. The motion was seconded and passed.

Mr. McGarvey noted that the process should be agreed upon as the Council's procedure for this year and then presented to the SLC voting delegates as a by-laws amendment.

### **New Business**

Mr. Hazlett announced that he and FBLA-PBL State Chair Ms. Claudia Skinner were working on having a photo made of state officers with the governor signing an FBLA-PBL Month Proclamation. If that can be done on a Thursday or Friday, the winter Executive Council will be held in Raleigh. If not, the Council will meet in Charlotte in order to do a tour of the University Place Hilton, site of the 2007 SLC.

Eastern Region Vice President Sarah Espinosa moved that \$100 be allocated for refreshments and other expenses for each regional "Kick-Off." The motion was seconded and passed.

State Awards Program Committee Chair Dr. Kathie Doole submitted the names of Leanne Ruff, Sandra Boyd, Sonya McCoy O'Brien, Connie Porter, Walter Martin, and Eric Gamble to serve on State Awards Program Committee. Ms. Toler moved to accept the list. The motion was seconded and approved.

Mr. McGarvey moved that a committee of Charlotte-area Professional Division members be appointed to recruit and assign judges for the 2007 SLC. The motion was seconded and passed. President Goode appointed Ms. Robbie McDonald, Mr. John Webb, and Ms. Carolyn Laudati. Mr. Hazlett was asked to contact the appointees.

Mr. Gamble discussed several fund-raising possibilities and brought up the option of NC PBL working in conjunction with his business, WF451. Customers can purchase electronic equipment and identify a chapter to receive a rebate. Chapters would "advertise" the business. Mr. Gamble would present the program during a workshop at the FLDC. Ms. Toler moved that the Council endorse the program. The motion was seconded and passed.

Mr. Hazlett moved that the Council nominated Mt. Olive College Adviser Sonya McCoy O'Brien as NCPBL's candidate for the National Board of Directors 2007 election. The motion was seconded and passed.

Mr. Hazlett moved that Ms. Robbie McDonald be approved as the Professional Division/Foundation/Financial Development Coordinator for NCPBL. The motion was seconded and passed. Ms. McDonald will work with the officers to coordinate the efforts of the Professional Division and Foundation and oversee the revenue-generating activities of the state, with the exception of dues collection.

Central Region Vice President Vice President Melinda Robinson moved to develop a support team of one member from each chapter to assist state officers. The motion was seconded and passed.

Mr. Kleiner moved to allocate up to \$100 for supplies and distribution of the State Handbook disks. The motion was seconded and passed.

At 2:30, Historian Jason Grey moved to adjourn the meeting. The motion was seconded and passed.

Respectfully submitted,

Secretary-Treasurer S. Nick Dyson